

Open FTE <School>

This page is organized into three main sections: **Hiring Plans** (aka Recruitments), **Unallocated FTE**, and **Disposed FTE**. The radio buttons at the top of the screen allow for your selection of these options.

Hiring Plans is the default view and shows recruitments that have been approved and are in process. It also displays hired faculty that have a start date in the future.

Toggle Buttons

- **Show Records with UCPATH Employee ID** - will display all Hiring Plan entries, current and historic, that contain an EMPLID.
- **Show Frozen Records** - used for reference when Hiring Plans were frozen for a period of time.
- **Show Unallocated FTE** - is used to toggle on/off the Unallocated section where the separation FTE are still awaiting decision of next steps.
- **Show Disposed FTE** - used to toggle on/off the Disposed FTE section. This list displays FTEs that no longer reside in the school. The list is not sorted but may be searched by using the Ctrl + F / Command + F function. [Disposal Types](#) are defined in the Utilities tab.